

**PSAC NRC Minutes of the Health and Safety Committee Meeting
February 20th, 2019 – Ottawa Regional Office**

Present

Imre Bene Chair, Anna-Marie Melanson Vice-Chair, Robert Basque (Secretary), Gary Bosloy, Carole Garneau, Carla Ross, Lynn Sturgeon, Kim Hum, Roddie Dafoe, Diane Girouard, Jean Lalonde, Behiye Cinkilic, Marc Beland (PSAC Rep).

Call to Order

The meeting was called to order at 5:30 p.m. by Imre.

Approval of Agenda

The modified agenda was moved by Bob, 2nd Rod, approved.

Approval of Previous Minutes

The amended minutes of the January meeting were m/s by Bob/Rod, approved.

Welcome

Imre welcome everyone in attendance and thanked Anna-Marie for chairing the January meeting in his absence.

Agenda items

Old Business:

NCR regional H&S Conference:

Imre mentioned that the regional office will send an email blitz to all local President asking them to remind their H&S activist to register for the conference.

Imre also informed all that the conference budget was approved by the National Office.

Imre informed all that the swags for the conference had been ordered.

Resolution:

Imre mentioned that the committee is working on finalizing resolutions to be submitted at the conference. (Bob and Marc are leading this initiative)

Committee Budget:

Imre confirmed that the committee budget for the three-year cycle was approved.

New Business:

Outreach:

Imre mentioned that Anna-Marie will be responsible of selecting venues where the committee will set-up an info table.

Guest Speakers:

Imre asked committee members if it would be a good idea to invite different committee chairs to talk about the work done by their committee.

Imre asked members for ideas of different venues we could schedule as possible speakers at our meetings.

Round Table

Imre mentioned that CRA has initiated a replacement program for their AEDs. He also mentioned that H&S committees are doing inspection of AEDs

Members had a brief open discussion on committee inspection reports and about building WEEP (Workplace Emergency Evacuation Plan).

Marc reminded all that April 28th is the Day of Mourning and that an event is planned at Vincent Massey Park.

Marc also mentioned that the PSAC National HS Conference will be held from Nov 29th-Dec 1st in Montreal.

Diane mentioned that Health Canada will host a shelter in place exercise on April 16th at the Bently Building.

Roddie mentioned that Global Affaire has introduced a 1-833 number for emergency purposes.

Carla wondered if committee members doing floor inspection can raise concerns about photocopier located to close to workstations.

Carla asked why on the registration application for the conference a question about millage (distance) to attend the conference. Marc to investigate this issue.

End of business.

Adjournment

The meeting was adjourned at 18:30 p.m.

Next meeting scheduled for March 20th 2019 at the Gatineau Regional Office.