

**PSAC NRC Minutes of the Health and Safety Committee Meeting
October 17th, 2018 – Gatineau Regional Office**

Present

Imre Bene (Chair), Robert Basque (Secretary), Anna-Marie Melanson, Roddie Dafoe, Virgil Chin, Gary Bosloy, Carla Ross, Edith Knopp, Marc Beland (PSAC Rep).

Call to Order

The meeting was called to order at 5:30 p.m. by Imre Bene.

Approval of Agenda

The modified agenda was moved by Bob, 2nd Edith, approved.

Approval of Previous Minutes

The amended minutes of the September 19th meeting were m/s by Bob/Anna-Marie, approved.

Welcome

Imre welcome everyone in attendance.

Old agenda item

Swags:

Delays in ordering the pens because of problems with logo sample that was provided to the supplier. Imre provided a new example of the committee logo and is waiting for confirmation from the supplier on price.

Committee meeting attendance rsvp:

Imre reminded all to make sure to rsvp if they will attend the schedule meeting so we order the right amount of food.

UNE H&S Conference:

As it is a National Conference, the H&S Committee will not be setting up an information booth at the conference~~Since this is a National Conference, the committee will not set up a both.~~

Next meeting:

The committee will not sit in December, so the next monthly meeting will be in January.

AGM:

Will be held on Nov 21st at the Ottawa Regional Office

Proposed changes to TOR for the position of Chair and Vice chair and some administrative clean-up.

ODLC Award night:

The following members have express an interest in attending: Carla, Gary, Edith, Anna-Marie and Imre.

The committee members support funding for a table and an invite ~~with~~will be sent to members who were absent at the meeting.

Motion from Imre, seconded by Carl~~ae~~ae to spend 450.00 for a full table for this event. All in agreement.

New committee Budget:

Amend the swags line to reflect 350.00 vs 333.33.

New agenda item

Taxi chit:

We had a brief discussion on the newly provided taxi chit policy. Members informed that they need to advise the chair before the meeting if they will require a taxi chit. They need to provide detail info (from/to) as well as approximate travelled km

The committee must submit a report of usage monthly.

Presenters at committee meeting:

Some proposed speakers/topics: Red Cross, United Way, CMHC (cannabis usage), Domestic Violence

Round Table

Carla mentioned that ~~that~~ no funds have been budgeted for the upcoming Human Right award ceremony. Organizers were told to ask all committees if they could support this event.

Gary mentioned that CSE in holding its regional Conference in St-Sauveur.

End of business.

Adjournment

The meeting was adjourned at 19:00 p.m.

Next meeting scheduled for January 16th, 2019 at the Ottawa Regional Office.