

Report is not dated

PSAC-NCRC National Capital Region Council

(PSAC National Capital Region Council)

Financial Statements

Draft - 5:09 PM

December 31, 2020

Draft - 5:09 PM

Independent Auditor's Report

Draft - 5:09 PM

To the members of
PSAC-NCRC National Capital Region Council

Opinion

I have audited the financial statements of PSAC-NCRC National Capital Region Council (PSAC National Capital Region Council), which comprise the statement of financial position as at December 31, 2020, and the statements of operations and changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the organization in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other Matter

The financial statements of the organization for the year ended December 31, 2019 were audited by another auditor who expressed an unmodified opinion on those financial statements on March 9, 2020.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

Independent Auditor's Report, continued

- ◆ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ◆ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- ◆ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ◆ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- ◆ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Ottawa, ON

Numeris CPA Professional Corporation
Chartered Professional Accountant
Licensed Public Accountant

PSAC-NCRC National Capital Region Council
 (PSAC National Capital Region Council)
Statement of Financial Position
As at December 31, 2020
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	2020	2019
Assets		
Current		
Cash	\$ 309,421	\$ 172,899
Prepaid expenses	10,000	10,000
	\$ 319,421	\$ 182,899
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 17,914	\$ 24,550
Deferred revenue (note 3)	-	21,929
	17,914	46,479
Balance	301,507	136,420
	\$ 319,421	\$ 182,899

On behalf of the Board

_____ Member _____ Member

PSAC-NCRC National Capital Region Council
(PSAC National Capital Region Council)
Statement of Operations
and Changes in Net Assets
Year ended December 31, 2020
Draft - 5:09 PM

	2020	2019
Revenues		
Regional council allocation	\$ 131,821	\$ 98,171
Political action allocation	33,000	33,000
Other income	26,590	13,201
Regional convention allocation	23,100	-
AEC additional funding (note 4)	11,833	11,833
	226,344	156,205
Expenditures		
Ottawa Area Council - operating budget & uncategorized committee expenses	18,358	5,665
Uncategorized committee expenses	16,198	-
NCRC Convention	13,003	-
Professional fees	9,655	9,040
Council/REVP	2,425	29,482
Taxi and transport	1,009	-
National capital regional meetings	609	30,641
Racially visible action committee	-	4,328
Executive meetings	-	2,818
Pride committee	-	2,647
Indigenous Action Circle	-	2,614
Education committee	-	2,427
Ottawa Regional Women's Committee	-	2,304
Members with disabilities action committee	-	2,184
Political Action-special projects	-	1,856
Communications / Political officer	-	1,777
Young workers committee	-	1,588
Health and safety committee	-	1,312
Comité Régional des Femmes Francophones	-	1,167
Communications committee	-	751
C.R.A.P.O.	-	720
Strike support committee	-	500
NCR finance committee	-	439
DCL	-	431
Men's action support committee	-	171
	61,257	104,862
Excess of revenues over expenditures	165,087	51,343
Balance, beginning of year	136,420	85,077
Balance, end of year	\$ 301,507	\$ 136,420

PSAC-NCRC National Capital Region Council
(PSAC National Capital Region Council)
Statement of Cash Flows
Year ended December 31, 2020
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	<u>2020</u>	<u>2019</u>
Operating activities		
Excess of revenues over expenditures	\$ 165,087	\$ 51,343
Change in non-cash working capital items		
Accounts payable and accrued liabilities	(6,636)	1,738
Deferred revenue	<u>(21,929)</u>	<u>21,929</u>
Net increase in cash	136,522	75,010
Cash, beginning of year	<u>172,899</u>	<u>97,889</u>
Cash, end of year	<u>\$ 309,421</u>	<u>\$ 172,899</u>

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PSAC-NCRC National Capital Region Council
(PSAC National Capital Region Council)
Notes to the Financial Statements
December 31, 2020
Draft - 5:09 PM

1. Nature of operations

PSAC-NCRC National Capital Region Council ("The Council") is a branch of the Public Service Alliance of Canada ("PSAC"). The Council's objective is to implement an efficient communications structure among all PSAC members and locals throughout the National Capital Region ("NCR") and to provide for a PSAC structure in the NCR that reflects the complex needs and reality of the NCR while respecting the constitutional integrity of the PSAC.

Public Service Alliance of Canada is exempt from taxation pursuant to paragraph 149(1) (1) of the Income Tax Act (Canada).

2. Significant accounting policies

The organization applies the Canadian accounting standards for not-for-profit organizations.

(a) Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable when the amount to be received can be reasonably estimated and collection is reasonably assured.

No recognition has been given to pledges.

(b) Capital assets

The organization expenses its capital assets. During the current year, capital expenditures included \$ - (2019 - \$ -).

(c) Contributed services

Volunteers contribute to assist the Council in delivering its services. Because of the difficulty in determining the fair value, contributed services are not recognized in the financial statements.

(d) Financial instruments

The organization's financial instruments consist of cash, accounts receivable, and accounts payable and accrued liabilities. Unless otherwise noted it is management's opinion that the organization is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values, unless otherwise noted.

(e) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the balance sheet date and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

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3. Deferred revenue

Deferred revenue consists of regional council allocation received in the current period that is related to subsequent periods. Changes in the deferred revenue balance are as follows:

Balance, beginning of year	Received	Balance, end of year
\$ 21,929	\$ (21,929)	\$ -

4. AEC additional funding

Additional funding for the Alliance Executive Committee was received as follows:

	2020	2019
Ottawa Regional Women's Committee	\$ 1,500	\$ 1,500
Comité Régional des Femmes Francophones	1,500	1,500
Youth Committee	1,895	1,895
Racially Visible Action Committee	1,000	1,000
Members with Disabilities Action Committee	1,000	1,000
Indigenous Action Circle	1,000	1,000
Pride Committee	1,000	1,000
Ottawa area council	1,959	1,959
C.R.A.P.O	979	979
	\$ 11,833	\$ 11,833

5. Related party transactions

The Council is related to other parties by virtue of other parties' ability to exercise significant influence over the Council. Other related parties include directors of the Council and directors of the PSAC. During the year, the Council received \$131,821 (2020 - \$(155,527)) from the PSAC, which represents approximately 58% ((99)% in 2020) of its total revenues.

These transactions were carried out in the normal course of operations and are recorded at the exchange value, which is the amount of consideration established and agreed upon by the related party and is determined by the costs incurred.

6. Comparative amounts

The financial statements for the year ended December 31, 2019 were reported on by another firm of Chartered Professional Accountants who issued an unqualified opinion in their Independent Auditor's Report dated March 9, 2020.