



## Education Committee

May 16, 2023 – Virtual meeting via Zoom

<b>Present</b>	Jesus Napole (staff)
Chantal Fortin (Committee chairperson)	
Lee Pallotta (meeting chairperson)	<b>Confirmed regrets</b>
André Renaud	Diane Girouard
Christian Smith	Gisèle Knight
Irene Georgieva	Rubin Kooner
Leslies Pamphile	Ken Zarichansky
Monica Martin	Elsa Lucas
Vanessa Sandsmark	Anastasia Toussaint

	<p><b>Welcoming remarks</b></p> <p>Meeting start (time): 5:02pm</p> <p>Meeting chairperson: Lee Pallotta</p> <p>Note taker: Chantal Fortin</p>
1.	<p><b>Adoption of the agenda</b></p> <p>Moved by: André Renaud</p> <p>Seconded by: Monica Martin</p> <p>Adopted</p>
2.	<p><b>Adoption of the Record of Decision, meeting of March 28, 2023</b></p> <p>Note: the April meeting was cancelled due to the general strike</p> <p>Moved by: Chantal Fortin</p> <p>Seconded by: Irene Georgieva</p> <p>Adopted</p>
3.	<p><b>Update on NCR Education Program including drafting of 3-year plan</b></p> <p><u>Education Program updates</u></p> <ul style="list-style-type: none"> <li>• <b>Spring schedule:</b> the courses on the spring schedule were cancelled due to the general strike. It is difficult to reschedule these courses to not conflict with the PSAC-NCR convention and the summer break.</li> <li>• <b>Convention procedures:</b> this course will be offered on June 9 in English; June 12 in French.</li> </ul> <p>Lee pointed out that these dates conflict with a UTE activity. Jesus will look at the possibility of finding another date. However, this may not be possible.</p>

	<p>Chantal indicated that traditionally, there is also a convention procedures workshop that is offered right before the convention starts. Jesus confirmed that this workshop will be offered.</p> <ul style="list-style-type: none"> <li>• <b>TUB and Grievance handling:</b> A condensed version of these two courses will be offered. English: Wednesday, June 21 and 28; French: Thursday, June 22 and 29.</li> <li>• <b>Local Officer Training:</b> CEIU Local 70027 requested this training for their Local. They have not yet communicated potential dates to Jesus. Committee members recommended that this course be placed on the Fall schedule as there will likely lots of demand given renewed interest in Locals.</li> </ul> <p><u>3-year Education Plan</u></p> <ul style="list-style-type: none"> <li>• Jesus will meet with Verda Cook, the PSAC-NCR Regional Coordinator, to confirm/finalize the 3-year plan</li> <li>• Jesus uploaded the draft version of the 3-year plant to the Committee's G Drive. Chantal will share the link with members.</li> </ul>
4.	<p><b>Follow-up on items from previous meetings:</b></p> <ul style="list-style-type: none"> <li>– Handout: "My Human Rights Complaint"</li> <li>– Surviving a PIP (performance improvement plan)</li> <li>– Surviving an investigation</li> <li>– Adding a module on Communication Skills</li> </ul> <p>Jesus had no updates to provide at this time. Due to the strike and the preparations ahead of the strike, many things were put on hold and staff are currently in catch-up mode.</p> <p>Committee members agreed that updates on these items could be provided in September as the Committee does not meet in July and August..</p>
5.	<p><b>Motion to create position of Secretary-Treasurer for the Education Committee</b></p> <p>A notice of motion was sent to committee members by email on March 23, 2023. Chantal proposed the following motion:</p> <p><i>That the Education Committee's Terms of Reference (TOR) be modified to create the position of Secretary-Treasurer for the Committee.</i></p> <p>Lee seconded the motion.</p> <p>The motion was adopted.</p>
6.	<p><b>Review and adoption of changes to Committee's Terms of Reference (TOR)</b></p> <p>The proposed changes were communicated to committee members by email on March 23, 2023 and were reviewed during today's meeting. There were no additional changes proposed.</p> <p>Chantal proposed a motion that the recommended changes to the Committee's TOR be adopted.</p> <p>Lee seconded the motion.</p> <p>The motion was adopted.</p>

7.	<p><b>Standing items:</b></p> <p>Chantal explained that these are items that members suggested be maintained on the agenda so that they are present of mind in our discussions and recommendations pertaining to union education.</p> <p>Members from the Education Committee had planed to meet in April to brainstorm and discuss these topics. However, this meeting was cancelled due to the strike.</p> <ul style="list-style-type: none"><li>- Building capacity for members engagement: Jesus indicated that Mathew Ashworth is working on a member engagement project and suggested that the Committee may wish to invite him at our next meeting to discuss how the Education Committee can collaborate on this project. There was significant interest from committee members in collaborating on the review of the strike preparation training. Christian proposed that we should have training around mobilization in preparation for other strikes and/or actions. Committee members agreed that there is a need for more mobilization activities and that we need to build on current momentum of member interest and engagement.</li><li>- Future project proposals: Christian shared that he would like the PSAC to develop a better tool for members to find their Local. Chantal suggested that this may be a good topic to raise with Alex (REVP) so that he can bring in up to the AEC/NBOD.</li></ul>
8.	<p><b>Varia</b></p> <p>Chantal reminded members of the following:</p> <ol style="list-style-type: none"><li>1. At our next meeting in June, we will be holding elections for the positions of:<ul style="list-style-type: none"><li>- Chairperson</li><li>- 1<sup>st</sup> vice-chairperson</li><li>- 2<sup>nd</sup> vice-chairperson</li><li>- Secretary-Treasurer</li></ul></li><li>2. We do not meet in July and August; Chantal will send a reminder to members</li><li>3. Our June and September meetings will be hybrid. We will discuss in September which other meetings will follow a hybrid model.</li></ol> <p>Meeting adjourned 6:40pm</p>