



Education Committee

November 16, 2024 – Hybrid Meeting (In-Person & Zoom)

Present	
James Valois (Chairperson)	Irene Georgieva
Gordon Marshall	Edith Nganga
Karen Kenniphaas	
Ryan Ward	Confirmed Regrets
Burcu Gurkan	Jacqueline Lee
Tracey Daneau	Todd Johnson
Michèle Mongeau	Lee Pallotta
Alex Decarie	André Miller
Addison Herman	
Ruth Lau MacDonald	Absences
Todd Matejka	

	Welcoming remarks (James): Meeting start (time): 09:00 via Zoom and in-person at Les Suites Hotel in Ottawa. Note taker: Ryan Ward
1.	Adoption of the Agenda for Nov 16, 2024 Moved by: Gordon Marshall Seconded by: Ryan Ward Unanimously Adopted
2.	Adoption of the Record of Decision, meeting of October 15, 2024. Moved by: Gordon Marshall Seconded by: Karen Kenniphaas Unanimously Adopted
3.	Nomination/Election to fill vacant executive position of 2nd Vice-Chairperson Nomination of Edith Nganga, UTE Local# 70001 Nominated by: Burcu Gurkan Seconded by: Gordon Marshall Nomination was Accepted No Further nominations: Edith Nganga was acclaimed 2nd Vice-Chairperson
4.	Announcement related to scribing support to the Secretary-Treasurer and Executive. With Karen Kenniphaas chairing MDAC and Gord Marshall chairing the OAC, the vacant executive position of 2nd Vice Chairperson has left a notable gap within the executive. As

	such, Ryan Ward was approached and asked if he would be willing to take the lead on scribing the minutes of meetings and assisting with some of the administrative tasks of the committee. Ryan is exceptionally well organized and experienced and would undoubtedly be an invaluable asset to the committee in this capacity. Ryan graciously accepted and will run lead on many of the secretarial responsibilities and work closely with the Secretary-Treasurer Karen Kenniphaas to ensure that the committee reporting is efficient and organized. A conversation transpired regarding the current Terms of Reference (TOR) for the Education Committee which were adopted on May 16, 2023. Within the TOR, Page 5 states that "<i>Elections for the positions of Chairperson, First Vice-Chairperson, Second Vice-Chairperson, and Secretary-Treasurer will be held annually in the spring (April, May or June) – unless otherwise approved by the REVP.</i>" The question was raised as to whether we could split the Secretary-Treasurer position into two separate positions within the Committee Executive, and it was determined that there was no need to revisit the current TOR. Ryan Ward accepted his role in providing routine assistance and was thanked by the Chair and other members of the executive.
5.	Motion moved by: Ryan Ward Seconded: Gordon Marshall <i>Whereas mobilization, inter-committee collaboration and teambuilding are extremely important within the NCR.</i> <i>Be it resolved that the PSAC NCR education committee utilize \$700 from its annual budget to support the upcoming holiday social event in December 2024 for NCR Committee members and allies.</i> There was no discussion on the motion and was called to vote immediately. Unanimously Adopted
7.	Retreat Agenda was presented by James Valois for the upcoming Educational Planning retreat. It was announced that Elisabeth Woods, Assistant Director of the Regional Office Branch, would be arriving on-site in the early afternoon. Due to an unexpected illness, Jesus Adrian Napoles will not be arriving on-site for the retreat but will try his best to call in if possible. James thanks Ruth Lau MacDonald for her presence this weekend and furthermore thanked the REVP's office, and specifically Dana Ouellette for her assistance and efforts in getting this weekend coordinated and organized. James announced that lunch will be provided on-site from Greek on Wheels (Saturday) and Pure Kitchen (Sunday). All in-person attendees were provided a copy of the retreat package, and access to electronic documents were provided for those attending at home. Online attendees were identified as Michèle Mongeau, Irene Georgieva, Alexander Decarie, and Edith Nganga.
8.	Varia (round table): Nothing raised
9	Meeting Adjourned at 09:35