Committee Title

Reporting Period

Submitted by: Name & Position

|  |
| --- |
| **Overview [ ~ 500 words]** |
|  |

|  |
| --- |
| **Meetings** |
| Date, important decisions, motions passed, etc. |
|  |
|  |
|  |

|  |
| --- |
| **Events** |
| Title, date, summary, spending/costs |
|  |
|  |
|  |

|  |
| --- |
| **Budget Update** |
| Starting Balance (as of last report) | End Balance (last day of current report) |
|  |  |